

ANNEX G

Date: _____

Secretary
Department of Finance
Manila

Dear Secretary _____:

We would like to request authority from your office for duty-exempt release of donated shipment, except for used clothing from _____ consigned to _____.

Description of shipment : _____
Purpose : _____
Distribution Scheme : _____

In this connection, may we request your good office for the immediate release of the above mentioned donation pursuant to Section 800 (m) of the Tariff and Customs code amended by Presidential Decree No. 34 dated October 27, 1973, quoted here under ;

“Section 800- Conditionally Tax and/ or Duty-Exempt Importation.- The following goods shall be exempt from the payment of import duties upon compliance with the formalities prescribed in x x x, PROVIDED, That goods sold, bartered, hired or used for purposes other than what they were intended for and without prior payment of the duty, tax or other charges which would have been due and payable at the time of entry if the goods had been entered without the benefit of this section, shall be subject to forfeiture and the importation shall constitute a fraudulent practice against customs laws.

“Imported good donated to or, for the account of the Philippine government or any duly registered relief organization, not operated for profit, for free distribution among the needy upon certification by the DSWD or the Department of Education (DepEd), or the Department of Health (DOH), as the case may be.”

Thank you for your favorable consideration of this request.

Very truly yours,

Secretary

Certificate of Accreditation No. : _____
Report of Previous Shipment : Complied