



IMPLEMENTING CIVIL SOCIETY ORGANIZATION (CSO)
PROFILE OF BOARD OF DIRECTORS/ TRUSTEES/ OFFICERS AND EMPLOYEES
(CSO DATA SHEET)

(Name of Organization)

I. Profile of the Board of Trustees

Table with 11 columns: Name of BOT, Position/Designation, Educational Attainment, Business/Employment Address, Home Address, Contact Numbers, Email Address, Experience and/or training on SWD (Please specify), Government Valid ID (pls. indicate type of ID, ID number and date issued), Nationality (if foreigner, pls. indicate the type of Visas Holder with number and date of issuances), Picture (taken within the last 3 months; Size: 2 X 2). The Experience and/or training on SWD column is further divided into Experiences and Training.



II. Profile of Employees:

Name of Employees	Position/ Designation <i>(If RSW, pls. attached copy of valid PRC ID)</i>	Status of Employment <i>(Regular, Casual, Contractual or Volunteer etc.)</i>	Salary/ Honorarium <i>(per month)</i>	Place of Assignment <i>(Main Office or Satellite/ Branch Office location/ Center base Name and Address)</i>	Educational Attainment	Home Address	Contact Numbers	Relevant Training and Experience <i>(Please specify)</i>		Government Valid ID <i>(pls. indicate type of ID, ID number and date issued. If RSW, pls. attached copy of valid PRC ID)</i>	Nationality <i>(if foreigner, pls. indicate the type of Visas Holder and Alien Employment Permit numbers and date of issuances respectively)</i>	Date of last Examination/ Evaluation <i>Medical</i>
								Training	Experiences			

Attested by:

Certified true and correct:

(Name and Signature of Chairman of the Board)

(Name and Signature of Head of the Organization)

(Date)

(Date)

Pls. use additional sheet, if necessary