

MEMORANDUM FROM THE SECRETARY

TO : MS. CYNTHIA V. ILANO
 Officer In-Charge
 Standards Bureau

: THE REGIONAL DIRECTORS
 DSWD Field Offices I – XII, CAR, CARAGA, MIMAROPA and NCR

THROUGH : THE DIVISION CHIEF, OIC DIVISION CHIEFS
 Standards Compliance and Monitoring Division (SCMD)
 Standards Development Division (SDD)
 Standards Enforcement and Advocacy Division (SEAD)

: THE SECTION HEADS
 Standards Section

SUBJECT : ADDENDA TO MEMORANDUM CIRCULAR NO. 5 SERIES OF 2021 OTHERWISE KNOWN AS RULES AND REGULATIONS IN THE PROCESSING OF REGIONAL AND NATIONAL PUBLIC SOLICITATION PERMITS

This is in reference to the dissemination and full implementation of the Memorandum Circular No. 5 series of 2021, approved and signed on May 31, 2021, to the Standards Bureau (SB) of DSWD Central Office and the Standards Section of the DSWD Field Offices (FOs).

Relative to the above, the undersigned hereby directs the SB and the FOs, to make the following additional adjustments on the provisions for the Regulation of Public Solicitations, Issuance of Solicitation Permits and Monitoring of Solicitation Activities:

Particular/s	Previous Policy	Current Policy
Eligibility of the Applicant Person, Corporation, Organization or Association for the issuance of the Solicitation Permit	<ul style="list-style-type: none"> Applicants for solicitation permit shall be assessed for eligibility including the submission of the prescribed documentary requirements necessary for the issuance of Regional or National Solicitation Permits enumerated 	To include in the prescribed documentary requirements the following: <ol style="list-style-type: none"> Certification from the Barangay, City or Municipality from where the applicant Person, Corporation, Organization or Association is based, is not in any way connected, engaged or involved in any activity/action against the government per Anti-Terrorism Act

Particular/s	Previous Policy	Current Policy
		<p>of 2020. This is also in compliance to Section 3, Presidential Decree No. 1564 otherwise known as the "Solicitation Permit Law" which state that the DSWD may require the person, corporation, organization or association duly authorized to solicit contributions for the above-mentioned purposes, to submit from time to time verified report or information regarding their activities, the period covered, the collections and expenditures made and the names and addresses of the contributions and persons to whom the assistance was rendered from the funds obtained.</p>
<p>Prohibited Activities</p>	<ul style="list-style-type: none"> • Among the prohibited activities as stated in Letter C. include the: No. 1. Solicitation Activities of any form or methodology without the necessary solicitation permit issued by the DSWD. 	<p>To include as sub-paragraph of No. 1, Letter C. – Prohibited Activities of MC 5 series of 2021 "This includes the operation/inclusion of donation buttons, "where to donate" box or any box/captions that appeal or insinuate to readers to provide/give donations on their information, education and communication (IEC) materials and/or official website/social media page, without the necessary permit".</p>
<p>Penal Provisions</p>	<p>Presented in Section XII are the Penal Provisions for violations of P.D. 1564 and MC 5 series of 2021 that include suspension, revocation, non-renewal of permit, delisting and/or blacklisting at the list of eligible entities who may apply for solicitation permit.</p>	<p>To include in No. 3 of this Section the following:</p> <p>C.1. Suspension – imposed to entities found violating the provisions of this guidelines as enumerated in Section XII. It shall be effected immediately upon verification/ validation of the committed violation but not to exceed than three (3) months. Suspension shall be lifted as soon as violation was corrected.</p> <p>C.2. Revocation – imposed immediately to entities issued with solicitation permit upon verification/validation of violation. Reinstatement of permit shall depend on the degree of violation and</p>

Particular/s	Previous Policy	Current Policy
		<p>assessment of the concerned DSWD Office.</p> <p>C.3. Non-Renewal – imposed on entities issued with solicitation permit that has been found violating the Solicitation Permit Law and these guidelines. Non-renewal of permit shall stay as long as penalty that warrant the non-renewal has not been completely served. Renewal of permit may be facilitate depending on the degree of violation and the assessment of the concerned DSWD Office</p> <p>C.4. Blacklisting – imposed on entities found violating the Solicitation Permit Law. Blacklisting shall stay as long as the penalty that warrant the blacklisting has not been served. Blacklisting may be lifted depending on the degree of violation and on the assessment of the concerned DSWD Office.</p>

For strict compliance.



ROLANDO JOSELITO D. BAUTISTA

Date: NOV 08 2021